



BROMSGROVE
Golf Club

Bromsgrove Golf Club

29th Annual General Meeting

Thursday 10th March 2022 at 7.30pm

In the Premier Suite, Bromsgrove Golf Centre

Agenda

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29th Annual Meeting
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1. **Declare meeting open** Chairman
2. **Apologies** Chairman
3. **Minutes of the meeting 8 July 2021** Chairman
4. **Reports:**
 - Club Captains Report
 - Lady Captains Report
 - Secretary's Report
 - Treasurers Report
 - Handicap Secretary's Report
 - Senior Section Report
 - Junior Section Report
 - Proprietors Report
5. **Propositions:**

Rule 14, 3: Any proposition relating to the welfare of the Club may be discussed at the A.G.M. in each year, but no resolution shall be proposed thereafter unless twenty eight days previous notice of the same shall be given to the Proprietor or the Honorary Secretary in writing, or unless the form of the resolution shall appear in the agenda annexed to the notice convening the meeting. See proposition's listed below under Members notice.
6. **Election of Scrutineers:** Chairman
7. **Election of Committee:** Chairman

Nominations:-

Chairman:	J Kelly	proposed by J Brothwood
Club Captain:	C Shotton	proposed by B Jones
Ladies Captain:	Mrs. A Wakelam	proposed by Mrs. A Smith
Club Secretary:	J Brothwood	proposed by J Kelly
Club Treasurer:	M Dale	proposed by J Brothwood
Handicap Secretary:	P Gill	proposed by J Brothwood
Assistant Handicap Secretary:	M Jeff-Johnston	proposed by G Hawkesford
Club Vice-Captain:	R Alsop	proposed by C Shotton
Ladies Vice-Captain:	Mrs. M Parry	proposed by Mrs. A Wakelam
Senior Captain	D Hall	proposed by W Wattley
Senior Vice Captain	G McCartney	proposed by W Wattley
Committee members: -		
Ladies:	Mrs A Dickson	proposed by Mrs A Wakelam
(2 positions)	Vacant	proposed by
Gentlemen:	L Machin	proposed by J Brothwood
(2 positions)	Vacant	proposed by
Junior Captain	H Hawkesford	proposed by S Bimson
Junior Vice Captain	C Jones	proposed by M Jeff-Johnston
- Note: In accordance with paragraph 13 of the Constitution the above nominations were received by the closing date of 23rd December 2021**
8. **President and Club Managers:**

In line with Rule 8 and 28 of the Constitution, the President and Club Managers are appointed by the proprietor
9. **Initiation of Incoming Captains:** Outgoing Captains
10. **Any Other Business:** Chairman
11. **Close:** Chairman

Club Accounts:

I have prepared the Club's accounts for the year ended 31 December 2021.

The accounts consist of a statement of receipts and payments for the year for each of the 3 funds which we manage:

- firstly the Golf Club or Members Fund (which is the biggest component);
- secondly the Captain's Charity; and
- thirdly the Golf for Disabled Children appeal (which started in 2013).

Bromsgrove Golf Club

Annual Accounts for the year ended 31 December 2021

2020 £	Golf Club Funds	2021 £	2021 £
12,031.48	Opening Balance at 1 January		12,654.97
	<u>Receipts</u>		
0.00	Members Levy (collected by Golf Centre)	3,750.00	
2,145.90	Competition entry fees (medals/stablefords)	2,616.30	
1,091.00	Competition entry fees (other club competitions)	3,940.23	
-150.00	Profit from Opens	565.50	
0.00	Fundraising (raffles/sweepstakes etc)	0.00	
111.16	Bank Interest	40.10	
22.00	Miscellaneous income	-	
3,220.06	Total Receipts		10,912.13
	<u>Payments</u>		
210.00	Mens external competitions (net of match fees)	696.00	
-14.00	Ladies external competitions (net of match fees)	1,124.00	
0.00	Senior Mens external competitions (net of match fees)	632.00	
0.00	Juniors external competitions (net of match fees)	522.00	

0.00	Mixed external competitions (net of match fees)	0.00	
65.00	Club competition subsidies	729.50	
971.71	Prizes (Trophy competitions and Junior trophies)	2,658.42	
0.00	Presentation evening	941.00	
1,363.86	Running costs	1,548.95	
2,596.57	Total Payments		8,851.87
12,654.97	Closing Balance at 31 December		14,715.23

2020 £	Golf for Disabled Children Appeal	2021 £
2,212.64	Opening balance at 1 January	1,882.64
0.00	Receipts from grants and donations	462.00
-330.00	Payments for coaching	0.00
1,882.64	Closing balance at 31 December	2,344.64

2020 £	Captain's Charity	2021 £
1,539.20	Opening balance at 1 January	0.00
-1,539.20	Payment over of opening balance	0.00
0.00	Receipts re current year's charity	2,479.00
0.00	Closing balance at 31 December	2,479.00

2020 £	Summary of Fund Balances as at 31 December	2021 £
	Closing fund balances:	
12,654.97	- Golf Club Funds	14,715.23
1,882.64	- Golf for Disabled Children Appeal	2,344.64
0.00	- Captain's Charity	2,479.00
14,537.61	Total	19,538.87
	Represented by:	£
3,190.87	Current account balance (Barclays Bank)	8,192.13
11,346.74	Deposit account balance (WBBS)	11,346.74
14,537.61	Total	19,538.87

I present the accounts to you as a true and fair summary of the Club's finances for 2021 and I recommend them for your approval.

Matthew Dale
Treasurer, Bromsgrove Golf Club, 10 March 2022

Members Notice



In line with section 14.5 of the Constitution, Objects and Rules of Bromsgrove Golf Club, the resolutions detailed below will be proposed at the AGM.

Management Committee decisions:

Proposition 1:

The Management Committee request that this meeting provides retrospective approval of the decision, taken by said committee, to postpone the 2021 AGM due to COVID-19 restrictions prevailing at the time.

Proposition 2:

The Management Committee request that this meeting provide retrospective approval of the decision taken at the August 2020 meeting, of said committee, to extend the Captains/ Vice Captains term of office, from one to two years, to enable continuity of office, due to the postponement of the January 2021 AGM as a result of covid-19 restrictions.

Changes to the constitution:

The following changes are proposed in relation to the constitution:

Rule 8 – Officers:

Rules 8.0/8.1: To be amended to read:

8. Officers

The Officers of the Club shall be a President, Golf Manager(s), Chairperson, Gentlemen's Captain, Ladies Captain, Secretary, Treasurer, Handicap Secretary, Assistant Handicap Secretary, Ladies Vice-Captain and Club Vice-Captain, Seniors Captain, Seniors Vice-Captain, Junior Organiser, Junior Captain and Junior Vice-Captain.

8.1. Officers shall be elected at the Annual General Meeting with the exception of the President who shall be appointed by the proprietor.

Rule 12 – Management of Club:

Rules 12.1/12.12: To be amended to read

12. Management of the Club

12.1 The Management Committee shall be the governing body of the Club and shall be appointed at the Annual General meeting in January; and shall consist of:

- Chairperson
- Secretary
- Treasurer
- Handicap Secretary
- Captain
- Lady Captain, and
- Golf Manager (who will be appointed by the proprietors)

A total of seven (7) members.

12.2 There shall be the following sub-committees of the Club:

- I. Handicap Committee
- II. Competitions Committee
- III. Membership Committee
- IV. Junior Committee

12.3 Each sub-committee shall have a Chairperson who will report to the Management Committee, the remit for each committee shall be set in conjunction with the Management Committee.

12.4 All committee members must be members of the Club and formed from elected members at the AGM. Offices shall be held for one (1) year.

12.5 The Management Committee shall have power to appoint either from their own number or others any sub-committee or sub-committees and convenors of the same, to be responsible for processing handicaps, arranging matches and competitions, and liaison with the membership.

12.6 All sub committees may co-opt additional attendees by the majority agreement of its members to assist it to conduct its general business or on a specific matter.

12.7 Any such Member shall not have a vote and shall retire at the next Annual General Meeting but shall be eligible for election for any vacancy that may exist.

12.8 The Club Secretary or Chairperson of the various sub-committee's should inform Members of forthcoming meetings and supply an agenda prior to the meeting.

12.9 Decisions of the Management Committee and sub committees shall be made by a simple majority of those attending the meeting.

12.10 The quorum for the transaction of business of the Management Committee shall be 4.

12.11 The Management Committee will meet on the first Wednesday of each month.

12.12 An Emergency Committee consisting of the Club Captain, Secretary and Treasurer shall have the power to act in an emergency, and/or call a meeting of the Member's Committee, any action taken being reported to the next meeting of the Management Committee.

Rule 13 – Election for the Management and Sub Committee's:

Rule 13: To be amended to read.

The election of the officers in accordance with Rule 8 and the six Committee members (2 junior committee members, 2 lady and 2 gentlemen committee members) in accordance with Rule 13 will take place in the following manner. The 2 lady and 2 gentlemen committee members, upon election will be allocated to the Competitions or Handicap committees as required.

Rule 13.1. To be amended to read:

13.1 Any two members of the Club may nominate an officer or committee member. The nomination forms must be completed showing the name and membership number of the candidate together with the names and membership numbers of those members proposing and seconding the nomination. The completed form to be sent to the Secretary and must arrive by 5.00pm – on the closing date as registered on the notice of meeting or nomination forms.

Rule 13.08 to Rule 13.17. To be replaced with the following:

13.8 All officers apart from the Captains and Vice Captains (who shall serve in their respective positions for one year only) may offer themselves for election annually.

13.9 The Captains will not be eligible for re-election for at least two years after completing their year of service.

13.10 remove

13.11 Handicap Committee:

The Handicapping Committee will be the governing body over handicapping in the Club. The Committee shall consist of:

- I. Handicap Secretary (Chairperson)
- II. Assistant Handicap Secretary
- III. Club Secretary
- IV. Ladies Representative

V. Gentlemen's Representative.

13.14 Competitions Committee

The Competitions Committee will have complete control of competition matters in the club. The Committee to consist of:

- I. Club Secretary (Chairperson)
- II. Gentlemen's representative
- III. Ladies representative
- IV. Senior Section representative
- V. Junior Representative.

13.15 Membership Committee

The Membership Committee is the link between the membership and the Management committee and is responsible for golfing aspects of the club, building and maintaining relationships with all club members, enhancing the sense of fellowship, community and belonging in Bromsgrove Golf Club. The Committee will consist of:

- I. Captain (joint Chairperson)
- II. Lady Captain (joint Chairperson)
- III. Vice-Captain
- IV. Ladies Vice-Captain
- V. Seniors Captain
- VI. Junior Organiser

13.16 Junior Committee

The Junior Committee is the link between the Junior Membership and the Management Committee. The Committee will consist of:

- I. Junior Organiser (Chairperson)
- II. Junior Captain
- III. Junior Vice Captain
- IV. Two representatives of the Junior Section.

22. REQUEST FOR SUSPENSION OF MEMBERSHIP

Rule 22.1 to be replaced with the following wording:

22.1 Suspension of membership shall be at the sole discretion of the proprietor and requests should be made in writing (email) together with appropriate and relevant supporting evidence such as a doctor's certificate.

- Suspensions can be requested at any time other than after you have given us notice to end your membership.
- Suspensions will not be accepted as a result of course closure, holiday bookings or members opting not to play through the winter months which is addressed by our 8 Month Seasonal Lite membership package.
- A one-off charge of 50% of the Joining / Admin fee, which is applicable at the date of each suspension, is applied to all suspensions with the exception of those who are undergoing treatment or otherwise that the Proprietor takes the decision to waive.
- Members who pay their fees by monthly direct debit will have the charge applied at the time of membership reactivation included in their next direct debit payment. Members who pay by a single premium will have the charge added to their next renewal, or deducted from any credit owing to the member.
- Suspensions may be requested for a period of between two months and 6 months (unless an extension is otherwise agreed by the Proprietor) for one of the following reasons:
 1. Injury/Illness or pregnancy
 2. Work related or family commitments (excluding holidays).

Rules 22.2 to 22.7 remain as per constitution.

23. RESIGNATION OF MEMBERS

Rule 23 to be replaced by the following, paragraphs 23.1 to 23.4:

23.1 A member may resign at any time by giving at least one calendar months written notice to the Proprietor.

Please note, the resignation notice is not effective until the member receives confirmation that the proprietors have

received it. The proprietors will confirm that they have received your notice within 10 working days of receipt. If the member doesn't receive this confirmation within 10 days, they must immediately let the proprietors know so a check can be made as to whether it has been received. Contact details are on the website. The only exception to this is if a member has received a subscription invoice, as membership is coming up for renewal, where membership options are free to be reviewed.

23.2 Any member who has resigned remains liable for any subscription due and unpaid at the date of resignation. A member shall not be entitled to any refund or repayment or compensation other than "in trust" funds. (Rule 20.3)

23.3 Membership is calculated in whole calendar months and the following applies:

Where we ask the member to give notice of one calendar month, if the member gives notice during a month, it will be treated as if it was received on the first day of the following month and the notice period will run from that day.

For example, if you give us one month's notice to end your membership and we receive your notice on 23 June, your notice period will start from 1st July and run out on 31 July when your membership will terminate. Members who pay by direct debit will then pay one final payment for July after giving notice. The only exception to this is if you give us notice before the 5th day of a month then we will treat this as having received it on the first day of the month and the notice period will run from that day.

23.4 Members should be aware that to help expedite the process of moving memberships/ CDH/ Handicaps, when transferring to another Club, we would ask that members please adhere to all the conditions of resignation. These changes include the administrative changes to the World Handicap System, such as actioning a 'Home Club Change' request, received from your new Club, and release of handicaps.

Proposed by J W Brothwood, Honorary Secretary, seconded by J Kelly Chairman.

In line with section 2 item 2.6: This Constitution may be changed at the absolute discretion of the Proprietor in accordance with Rule 25. As the Proprietor has indicated that he intends to implement this rule at the AGM, appropriate actions will be taken.

**J W Brothwood
Honorary Secretary
Bromsgrove Golf Club
23 December 2021**